



Pacific Waves Synchronized Swimming Board Meeting Minutes

Via Zoom

August 25, 2021

6:30pm

Meeting called by Amy Bonte

Board members: Amy Bonte (President), Catrine Kizis (Vice President), Shelly Robinson (Treasurer), Leslie Sims (Secretary), Natalie Montgomery (Member at-Large), Julie Sawyer (Member at-Large), Lisa Jump (Member at-Large)

Call to order: 6:38 p.m.

Roll call: Amy Bonte, Catrine Kizis, Julie Sawyer, Shelly Robinson, Leslie Sims, Natalie Montgomery, Lisa Jump, Michelle Woolley

Approval of prior meeting minutes: Catrine moves, Julie seconds - 6 in favor, 0 opposed

Prior Business

- Junior Team Routine & Suits from UIW: Natalie is requesting the purchase of the "Kung Fu" written routine (choreography), cut music, land drill video, 9 competition swimsuits and accompanying headpieces for a total price of \$1400. These would be purchased from University of the Incarnate Word, San Antonio, Texas (collegiate artistic swimming team) and used next season. The cost would be incorporated into the swimmer's fees for the 2021-22 season.

VOTE: Lisa Jump motions we move forward with this request. Catrine Kizis seconds the motion. 6 in favor. 0 opposed. (*Voting took place via email on July 14, 2021. Catrine Kizis, Shelly Robinson, Natalie Montgomery, Leslie Sims, Lisa Jump, Julie Sawyer*)

Chairman's Report: (Amy)

- Mission Statement - we revisited the description of our club on the website. We will add the word "artistic" to synchronized swimming to help facilitate the public's understanding of our new name as a sport.
- Open Board Positions 2021-2022
 - Treasurer - the board nominates Shelly (Michelle Spencer will train with her)
 - Member-at-Large position 1 - the board nominates Natalie Montgomery
 - Vice President - the board nominates Catrine Kizis
- Bylaw Amendments and Revisions to be voted on at next general meeting.
 - The board will hold an email vote to propose changes in the following areas to the PWSS By-Laws for approval at the next general meeting on September 7. Amy will craft the wording and send it out to the board for review.
 - name change of United States Synchronized Swimming Inc to United States of America Artistic Swimming.
 - the option to hire a bookkeeper and fund the cost out of the 25% treasurer/bookkeeper discount.



- changes to the “no compensation” expectation for board members.
- Handbook Amendment and Revisions
 - Leslie moves to collect a separate signed Financial Commitment form to pay all fees through the end of the season.
VOTE: Catrine seconds. 6 in favor, 0 opposed.
 - Natalie moves that we change the handbook to state we have the right to publish videos/photos unless we have received a signed opt-out form.
VOTE: Julie seconds. 6 in favor, 0 opposed.
 - Options to submit signed forms will include e-signature, photo, or paper.
- Calendar:
 - General Meetings- required Biannually (2x)
 - Consider holding Parent Meetings- monthly or quarterly (new parent orientation and refresher for old parents, how to know, meet season expectations, etc.)
 - Board Meetings (recurring dates)-meetings take place around the 3rd Saturday of the month.
- SafeSport Training Board Members - tabled until a later meeting.
- Newsletter - possibly starting back up in November.

Head Coach Report: (Natalie)

- Summer Debrief- JO's, Conditioning, Beginner Camp (10 swimmers total) & Judges Training: 10 swimmers attended the beginner camps. Judges Training was not attend by anyone. Catrine will try to offer another session in November.
- Pool Availability 2021-22
 - FWCC is taking way one lane on Tuesday (Monday - Saturday) - time frame is 4:30-7:00pm.
 - Masters at Marine Hills - T-W-Th. The price has dropped to \$12 per lane. Starting in September, Masters will only practice one time at Marine Hills per week.
 - Gig Harbor Peninsula Pool- pending
 - KCAC - currently not available. The dive tank is broken and waiting for a delayed part.
- Coaches 2021-22
 - Leslie may re-start Fit N Sync after nationals.
 - Coach Emily will only be a sub. She may be moving. Would consider Novices if she stays.
 - Yuliya is not available. Sub only.
 - Freya will help coach novice and intermediate until September 22 . After that, sub.
 - Kate willing to coach 3 days per week.
 - Lindsey and Natalie are open to coach.
 - Janae will continue with lessons and assist with novices.
- Practice & Event Schedules (tentative) -
 - Sept. 7th parent mtg on Zoom/practice locations
 - Trials October 2



- 10/5 Mod Pizza fundraiser (the more people who come, the more we earn- goal setting)
- USAAS Convention
- All-Star Camp
- Masters Nationals
- 10/30 Levels testing
- Barb clinic in Dec
- COVID-19 Protocols
 - PWSS Covid Waiver for swimmers will need to be signed again this year.
 - We continue to rotate our swimmers between land and water to limit proximity of swimmers. Masks are required again in the pool facility.
 - We will continue to follow guidance from the CDC, state and counties and will update our plans.
 - Natalie will ask FWCC if parents are allowed in to watch.
- USAAS Membership enrollment-Sports Engine is updated. Natalie will send the link to each swimmer to input data and pay for their membership.
- Team Uniform: no changes.
- Competition Needs 2021-2022- (Suits, headpieces, routines, etc.) Need a new set of 8 tech team suits with headpieces. Will shop after music choice is complete.
- USAAS Grant and Clinic Update - Grant form was submitted. Pending results.
- Convention 2021 (Reno)- Coach Natalie, Lisa K (athlete rep) and Claire B. (athlete rep) will attend. All elements and figures are staying the same this year because of the delay of the Olympics.

PNA Rep Report-PNA will meet September 12.

Committee/Representative reports:

- Treasurer's report: (Shelly)
 - Bank Account Balances
 - Coach Checking: \$196.76
 - Checking: \$1,879.27
 - Savings: \$9,391.26
 - The board votes to present the proposed new fees beginning with the 2021-2022 season at the general meeting. The following list of fee increases were made as motions by Catrine and seconds by Julie:
 - Swimmer Fee Increase
 - Lessons - \$30 per month for 2x per week and \$50 per month for 3x per week - 6 in favor, 0 opposed
 - Novices - \$100 per month for 2x per week and \$135 per month for 3x per week - 6 in favor, 0 opposed
 - Intermediate - \$125 per month for 2x per week and \$150 per month for 3x per week - 6 in favor, 0 opposed
 - 13-15 & Jr's \$200 per month - 6 in favor, 0 opposed
 - Masters - \$75 for 1x per week and \$100 per month for 2x per week - 6 in favor, 0 opposed
 - Extras - \$50 per month - 6 in favor, 0 opposed



- Suit rental - \$50 per season for used and \$60 per season for new to us suits - 6 in favor, 0 opposed
- Synchro-thon annual fee of \$250 for youth swimmer and \$70 for masters - 6 in favor, 0 opposed
- Trial fees Increase
 - Shelly moves and Natalie seconds to increase our trials fees during the month of September beginning with the 2021-22 season as follows. The vote was 6 in favor, 0 opposed:
 - 2x per week - \$100 per month
 - 3x per week - \$150 per month
 - 4x per week - \$200 per month
- PayPal Payments – the summer trial has been working well based on Michelle’s directions. Bill Pay is also a good option.

VOTE: Catrine moves we allow our membership to pay via Paypal starting this season and that if there is a fee incurred, the member will reimburse the club for the fee. Shelly seconds. 6 in favor, 0 opposed.
- Coaches Pay/Expenses – coaches toll expenses will not be reimbursed this season.
- Stipend to send coach to National Team Trials – due to current club financial constraints, we will eliminate the stipend for coach travel. We will revisit this annually based on the club’s financial status.

VOTE: Julie motions. Lisa seconds. 4 in favor, 1 abstains, 0 opposed
- Treasurer Training & Bookkeeper Update – Dorisel has working fewer than 10 hours per month during the trial period. The agreement was to pay her \$50 per month through August. Leslie moves to hire Dorisel as our bookkeeper starting in September with payment at \$5 per hour for hours worked up to a maximum of \$50 per month.

VOTE: Catrine motions. Shelly seconds. 6 in favor, 0 opposed.
- Fundraising Committee Report (Catrine)
 - 2021-2022 Fundraising Events
 - Restaurant Take-Over – Mod Pizza
 - Synchro-thon
 - Wreaths
 - Other – we will be looking for other options
- Recruitment Committee Report- N/A
- Social media/Marketing report (Lisa)
 - General Flyer – in progress
 - Blossom Photos are now on Instagram
 - Website Updates-videos and photos from Junior Olympics and Blossom have been updated on the website. The website has been updated with the term “artistic swimming (synchro)”.
- Merchandise committee report
 - Team Gear Update – no changes



New Business: none

Announcements: none

Next Meeting: September 7, 2021 General Meeting

Next board meeting – Saturday, September 18 at 11:30am at FWCC

Adjournment: 10:06p.m.