Pacific Waves Synchronized Swimming

Board Meeting Minutes

March 25, 2021

Virtual via Zoom

 Meeting called by Amy Bonte

Board members: Amy Bonte (President), Catrine Kizis (Vice President), Shelly Robinson (Treasurer), Leslie Sims (Secretary), Natalie Montgomery (Member at-Large), Julie Sawyer (Member at-Large), Lisa Jump (Member at-Large)

Call to order: 7:33 pm

Roll call:  Amy Bonte, Catrine Kizis, Shelly Robinson, Leslie Sims, Natalie Montgomery, Julie Sawyer, Lisa Jump.

Approval of prior meeting minutes: Natalie moves, Catrine seconds - 5 in favor, 0 opposed

Coaches Report:

1. COVID Update: One of our coaches was exposed to COVID-19. After two negative tests and 14 day quarantine, she is back to coaching. Temperature checks, social distancing and on-deck mask use continues.
2. Pool Availability and Schedule Update
* FWCC – The later practice schedule will continue through April 14. Natalie will update the teams once they can resume practicing at regular times.
* Peninsula High School Pool – Outside groups are not allowed at this time.
* Marine Hills – Masters Team are practicing there on Saturdays. This is a possible location for summer conditioning.
* KCAC – Natalie met with the pool manager. KCAC hopes to open April 5. COVID protocols: 2 swimmers per lane maximum with 6 feet distance between swimmers. This means we cannot fit our team into 2 lanes. We have requested 4:30-6:00pm on Wednesdays for private lesson use only. By fall we hope to resume team practices in the dive tank area.
1. Team and Coaches Updates: Several of our coaches completed recertification.
2. Equipment needs/enhancements: Our sound systems are all operational.
3. Meets & Showcases
	* Team Figures and Monthly Showcase Update – These are going well. Technical quality could be improved. Parents are allowed to come to the next showcase – 1 parent per family at designated times.
	* Local Figures Meet – May 1st. PWSS and SST will compete at Newport Swim and Tennis Club.
	* Levels Testing Outcome – All levels testing opportunities are done for this year. Some swimmers moved up a level. Next fall, level 6 will be added.
	* West Zones Virtual Meet Outcome – Natalie was happy to have the opportunity to compete but in-person would be a better experience. A few of the PWSS routines did not make it on the *Take It Live* video.
	* PWS Meet with SST (Blossom) - June 5th at Newport Swim and Tennis Club. Routines only.
	* US 13-15 Championships in Mesa – There were no cuts for phase 2, so both Emily and Lisa move on to phase 3. They will travel with Lindsey. Natalie goes to Mesa with Freja and Macy for Juniors. A limited number of people will be allowed on deck.
	* Junior Olympics – A regional meet (PWS, SST, MAC) will need to be held for qualification. Free and tech will be done separately with separate scores and awards. This meet is still scheduled to take place in Colorado Springs, CO. Natalie will email the parents to ask which 13-15 and Junior swimmers would choose to travel to this meet after the PNA meeting.

Watershow –We may invite family members to a run-through at our last practice or find a park to have a picnic after the June 5 routine meet. This could include an all-club general meeting. Newport Hills Park or Newcastle Beach Park are possible locations. Amy will investigate options. Discussion to be continued.

1. In lieu of Springfest- General Meeting / Board Meeting (virtual) – Monday April 19 at 6pm.
2. Graduating Seniors – Freja and Hannah. Natalie will create their gift scrapbooks.
3. Summer Camps – TBD. Maybe at Marine Hills.

Committee/Representative reports:

Treasurer’s report:

Account balances:

Coaches' Checking:  $176.21

Checking:  $3,161.67

Savings:  $20,812.65

* 1. Fed Way Business License – Completed.
	2. Bank Account Name Changes – In process. Once Sharman’s form is received, Shelly can submit all forms to the bank.
	3. Swimmer Outstanding Balances – Shelly moves that these balances are uncollectible due to COVID-19 circumstances and should be removed from the books. Catrine seconds. 5 in favor 0 opposed.
	4. Recruiting for Treasurer 2021-22 – Tabled until next meeting.
	5. Annual report due April 1-Shelly will prepare and present at the next general meeting.
	6. Annual Finance Meetings (2x/yr) - The winter meeting prepares financial information (annual report) to email out right before the next general meeting on April 19. The summer meeting is preparation for the upcoming season and the fall General Meeting.
	7. 2021-22 Proposed Budget – This will be prepared over the summer for the summer Finance Meeting to be presented at the September general meeting.
* Social media/Marketing report:
* Recruiting for summer and next season –Macy will be asked to create videos and flyers for advertising. Our plan is to focus on posting on Instagram and Facebook. We may host a clinic for newcomers.
* Update Facebook cover photo.
* Merchandise committee report:
* Natalie will look at ordering new club caps and nose clips to prepare for summer lessons/clinics.
* New tech suits and possibly extra routines suits will be needed for next season.

New Business: N/A

Announcements:  N/A

Next Meeting: Virtual General Meeting on April 19 at 6pm via Zoom

Adjournment: 8:43 pm